



~~~~Client & Pet Information ~~~~

**CLIENT INFORMATION**

Client(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Additional phone numbers: \_\_\_\_\_  
Email Address(s): \_\_\_\_\_  
Directions to client home: \_\_\_\_\_  
\_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_  
Extra Key Left with Emergency Contact? Yes No (please circle)

**TRAVEL INFORMATION**

Date leaving: \_\_\_\_\_ Time leaving: \_\_\_\_\_  
Date returning: \_\_\_\_\_ Time returning: \_\_\_\_\_  
Flight information: \_\_\_\_\_  
Contact Information: \_\_\_\_\_  
Emergency contact name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Does this person have a key to your home? Yes/No  
Will anyone else be in your home during your absence? Yes/No  
Others who have keys to your home: \_\_\_\_\_

**HOME CARE INFORMATION**

(Circle all that apply)  
Bring in mail, Bring in paper, Alternate lights, Open/close curtains, Set trash cans out,  
Turn on/off Television or radio, Water plants, Thermostat

**Instructions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## LOCATION OF IMPORTANT ITEMS

Leash/cat carrier/crate: \_\_\_\_\_  
Pet Food: \_\_\_\_\_  
Cleaning supplies: \_\_\_\_\_  
Vacuum cleaner: \_\_\_\_\_  
Thermostat: \_\_\_\_\_  
Breaker Box: \_\_\_\_\_  
Alarm panel: \_\_\_\_\_  
Indoor/outdoor light switches: \_\_\_\_\_  
Other: \_\_\_\_\_

## PET INFORMATION

Pet's name: \_\_\_\_\_ Age: \_\_\_\_\_ Male / Female: \_\_\_\_\_  
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## KEYS

Doggie Relief prefers to keep client keys on file to simplify arrangements for future visits. Scheduling key pick-ups and returns will incur extra charges.

\_\_\_\_\_ I release my house keys to business to retain on file, in a secured location, for future services. I may revoke this release at any time, at which time my keys will be returned.

\_\_\_\_\_ I would like business to return my house keys after the current service is completed.

**Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Doggie Relief:** \_\_\_\_\_ **Date:** \_\_\_\_\_